



*Guide to*

# **Art Print Residence**

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Art Print Residence is located in a rural location in Arenys de Munt, near Barcelona.

This guide is to help you navigate your experience.



**Jordi Rosés and Clàudia Lloret operate a professional Printmaking Studio specializing in intaglio and other printmaking methods.** As owner/operators of Murtra Edicions, they have worked with and printed for artists since 1991, creating plates and printing editions and special collections. They have taught courses locally and have been invited to teach in Europe and in northern Canada. They have published prints, artists' portfolios and books for individual artists as well as publishers, museums, galleries and private companies.

The Art Print Residence provides accommodation for printmakers and other visual artists, writers and poets while they research and create their work at the studio. The rural setting provides a quiet space for you to live and work. **You'll have the freedom to create your own work or participate in a variety of courses and workshops.**

**The residency is located in Arenys de Munt, approximately 30 minutes from Barcelona and 45 from Girona by road.** Arenys de Mar, the adjoining seaside town, is within walking distance and where you can catch local transport to Barcelona.

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## *Before your arrival*

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### 1.1

# Registrations

- A. All students must be in possession of a valid passport or Identification Card as well as all visas, permits, certificates, or any other document needed for the whole of the journey. It is the responsibility of all artists to obtain them.
  
- B. Taking out travel insurance which covers any eventuality you may have during your stay is necessary. *\*see the travel health insurance below*
  
- C. Admission requires acceptance of all these terms and conditions.
  
- D. Admission and accommodation will be under chronological criteria and prepayment of a deposit of 30% of costs.

# 1.2

## Payments

- A. The residency relies on artist fees to operate. You must pay your fees in advance to secure your place in Art Print Residence.
- B. **A deposit of 30% of costs** (+bank taxes) is required within our after receiving the budget
- C. **The remaining 70% is payable upon arrival at the residence** or a week before the arrival date.
- D. In case of any issue, Art Print Residence reserves the right to admission.
- E. **PAYMENT**

You can transfer the money via Paypal. Our adress is:  
**transfer@artprintresidence.com**

You can also send the money through the bank. Our number account is:

IBAN: International Bank Account Number  
ES35 2100 0029 1802 0042 1052 (SWIFT): CAIXESBBXXX “La Caixa” (Caixa Bank) Address: Riera Bisbe Pol 54, Arenys de Mar (Barcelona)- Spain

Holder: Jordi Rosés Pou

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**Please make sure: Your transfer is in Euros.**  
**Indicate your name as a reference of the transfers so we can easily identify who is paying.**

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F. **CONFIRMATION**

We will confirm your reservation via e-mail as soon as we receive your deposit.

## **G. REFUND POLICY**

### **A. RESIDENCIES & COURSES ON REQUEST -REFUND POLICY.**

All cancellations incur 50€ administration fee. The deposit of 30% for booking isn't refundable.

In addition to the administration fee, our cancellation policy is as follows:

Cancel 3 months prior to your stay – we keep your deposit during 1 year. Cancel between 3 months - 1 month before your stay – we keep half of your residency during 1 year. Cancel 30 days or less before your stay –no refund.

### **B. ANNUAL PROGRAM WORKSHOPS WITH GUEST TEACHERS - REFUND POLICY.**

All cancellations incur 50€ administration fee. The deposit of 30% for booking isn't refundable. Cancel 3 months before the course – we keep the deposit during 1 year for another course or residency. Cancel less than 3 months before the workshop –no refund.

## **H. WORKSHOP CHANGES OR CANCELLATIONS**

A. Art Print Residence reserves the right to change any of the prices, limit class size, service or other particulars contained on the Art Print Residence website at any time. If this happens Art Print Residence will notify you immediately and will give you the opportunity to cancel any contract already made.

B. Art Print Residence reserves the right to change or cancel a workshop if the required minimum number of participants is not reached. If the minimum number of bookings required to run a workshop is not met, and if Art Print Residence has to cancel a workshop for this reason, cancellation will be notified before 30 days prior to workshop starting date. If a workshop is cancelled for this reason all money paid to Art Print Residence will be refunded. Refund

payments will be limited to the total amounts paid to Art Print Residence less the bank taxes for the transfer. Art Print Residence can not be liable for any consequential loss of any kind however that loss is incurred.

C. In the unlikely event that the named Master is unable to attend due to illness or other circumstances beyond his control, Art Print Residence will first try to find an suitably qualified replacement Master (students will be able to choose between accepting the substitute or asking for a full refund). If this proves impossible, the workshop may be cancelled and all money paid to Art Print Residence will be refunded. If a Master must leave after a workshop has begun, and no suitable substitute is available or accepted, the student will be refunded a pro-rated amount.

D. Because of all these reasons, participants are recommended not to buy flight or train tickets until workshop has ben properly confirmed, or buying them having change/cancellation covered by the company or an insurance.

# 1.2

## Insurance

When travelling abroad one has to keep in mind that numerous unexpected costs might pop up therefore we have the concept of travel insurance policy.

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**Art Print Residence does not administer insurance to artists and does not assume any legal responsibility for the artist, their work, their guests, or their travels, or any other activities while attending Art Print Residence program. It also does not insure artists or their artworks.**

All claims must be made by the artist to their **private insurance, travel insurance, or workplace insurance** (or any other applicable insurances).

Artists are highly encouraged by Art Print Residence to sort these matters out before arriving to the residency.

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## Travel health insurance

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### WHAT IS IT?

The concept of travel health insurance relates to covering up medical expenses in case an injury or unexpected sickness arises during one's trip. In case you are wondering if one needs health insurance when travelling to a foreign country depends deeply on the desired destination as well as the ability to personally cover any health care needs during the stay out at the certain foreign country.

**However travel insurable is a must for most people, apart from medical expenses, travel insurance is destined to cover different losses suffered during the trip including one's own country as well as internationally.** Unexpected happenings like lost at the last moment, travel agency or accommodation bankruptcy Therefore, travel insurance policy is designed to provide also cancellation insurance by means of full or partial refunds.

Whether you are travelling once or several times during a short period of time, the travel insurance policy will match and cover the exact number of the days spent in the international territory, in this case the Schengen territory, the price ranging accordingly.

### **WHO MUST PURCHASE...?**

**ANYONE** travelling temporarily to a Schengen area from a country that is subject to visa requirements, be it a individual visitors or group visitors, tourists, or business travellers.

The insurance policy can be purchased either online or conventionally depending on the chosen company.

**EU citizens have an "European Health Insurance Card" available from health centres.** It covers you for most medical care in public hospitals. It will not cover you for non-emergencies or emergency repatriation home. So even with the card, you will still have to pay for medicine bought from pharmacies, even if prescribed, and perhaps for a few tests and procedures. The card is no good for private medical consultations and treatment in Spain; this includes virtually all dentists, and some of the better clinics and surgeries.

In either case, we encourage you to purchase an insurance to attend to Art Print Residence since we does not administer insurance to artists and does not assume any legal responsibility for the artist, their work, their guests, or their travels, or any other activities while attending Art Print Residence program. We also does not insure artists or their artworks.

## Preparing your trip

# Traveling to Art Print Residence

We advise changing money in the airport as soon as you arrive.

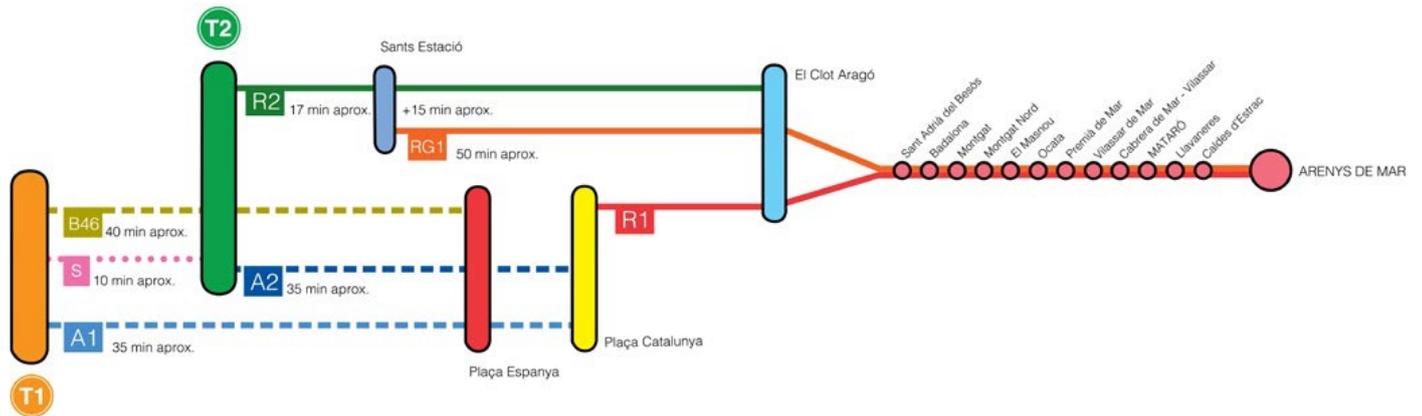
We know arriving into a foreigner country can be a little disorienting, that's why all the travel experts recommend you to have prepared, at least, the way to arrive to your destiny point (hotel, pension or in these case residency) before to start your journey. In some cases urban transport can be a little bit tricky and the taxi rates are not that cheap.

In these section we show you the best ways to arrive to our residency, so you won't have to worry working out how to match the different transports.



## 2.1

# Air travel Barcelona



- From Barcelona airport Terminal 1 (T1)
- AirBus A1 + Train (Recommended Option)

Take the AirBus to Plaça Catalunya and then take a train to Arenys de Mar

- AirBus to T2 + Train + Train

Take the AirBus to T2 and then take a train to Sants Station. In Sants you have to take another train to Arenys de Mar

The Train goes

- from Molins de Rei to Maçanet-Massanes (or either: Calella – Blanes) passing by Mataró
- from L'Hospitalet de Llobregat to Figueres/Portbou (passing by Mataró and Girona)

- **From Barcelona airport Terminal 2 (T2)**

**-Train + Train (Recommended Option)**

Take the R2 Train to Sants Station and then you have to take another train to Arenys de Mar

**- AirBus A2 + Train**

Take the AirBus to Plaça Catalunya and then you take another train to Arenys de Mar

**Other options:**

- **Taxi to Barcelona center (Plaça Catalunya) + Train to Arenys de Mar**

- **Taxi to Sants Station + Train to Arenys de Mar**

- **Rent a Car** *\*see the car route below*

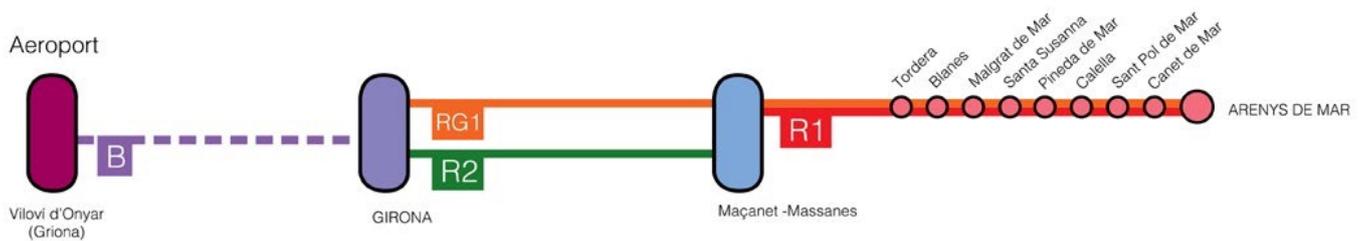
- **Optional services**

Reception and/or airport transfer services require previous hiring. It's mandatory to properly notify Art Print Residence about arrival and departure day, time and flight number at least 15 days prior to workshop starting date. If you arrive or depart on not properly notified flights service will be cancelled and not refunded.

## 2.2

# Air travel Girona

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- **Take the Airport Bus to Girona City + Train to Maçanet-Maçanes + Train to Arenys de Mar\* (Recommended Option)**

Take the Airport Bus to Girona and in Girona station take a train to Barcelona. Go down in Maçanet-Massanes stop and wait for another train to Arenys de Mar

\* **CAUTION!** Not all trains Girona - Barcelona stop at Maçanet-Massanes station. It only runs every 2 hours.

The connection between trains in Maçanet-Massanes is not always coordinated, so you may have a long wait there. The stop is isolated so there is no bathroom, bar, or an indoor place you can wait in. Ask in the station desk and make sure the connection time is enough to change trains (or not too long) so you don't have to wait there for an hour.

- **Take the Airport Bus to Girona City + Train to Barcelona + Train to Arenys de Mar**

- **Rent a Car** *\*see the car route below*

## 2.3

# Once you arrive to Arenys de Mar train station

Even though the nearest train Station to Art Print Residence is Arenys de Mar, we are located 3km away in the neighbor town Arenys de Munt. To get to your destination you can either:

### - Take a Taxi

There is a 24h taxi service next to the train station (parking place). If there is no taxi cars park, you also can call:

### JUST REMEMBER!

Our address is: Carrer Ramon Llull, 1 (Urbanització Aiguaviva) Arenys de Munt

**We'll be glad to pick you up!**

**You can contact us**

**via whatsapp 34+672416404**

**or calling us 34+937938397**

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## 2.4

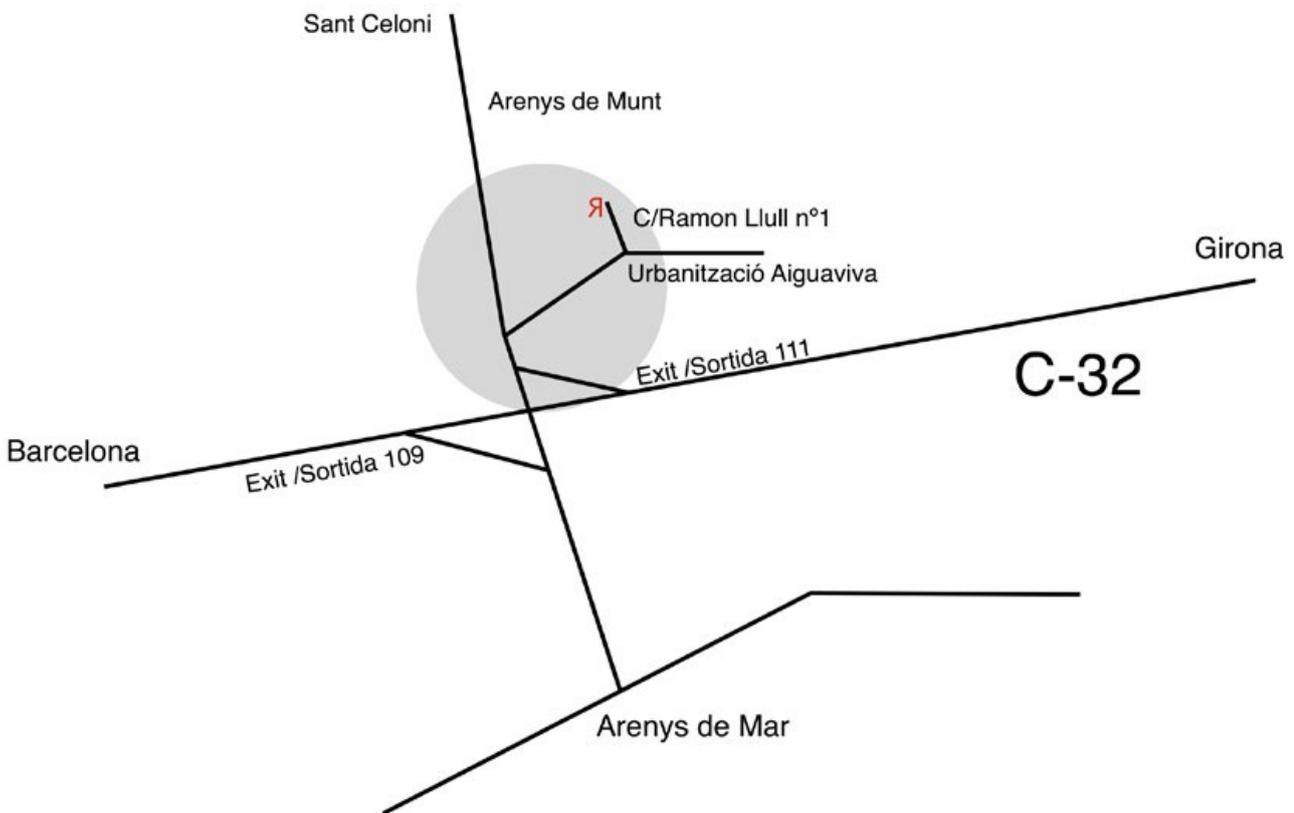
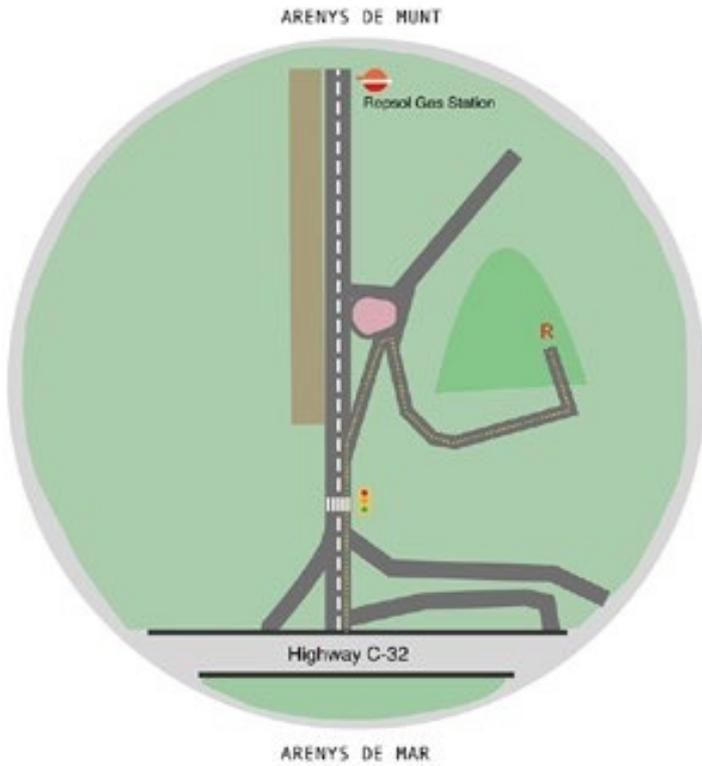
# Rent a car to Arenys de Munt

If you are planning to rent a car to come to the residency or to have it there so you can move around, **the best option is to rent it directly on the airport, you may check: Hertz, Avis, Europcar, etc.**

Things to consider:

- An International Driver's License (IDL) is required if the renter's national driver's license is not in Roman alphabet (i.e. Arabic, Greek, Russian or Chinese)
- International driver's license must be accompanied by the original domestic license of the driver
- A Credit Card with the name of the renter is required

**CAR TRAVEL - GPS 41 o 35 '41.07 "N 2 ° 32' 41.89"**



# Arriving from Barcelona or Girona by car

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## Arriving from Barcelona Airport

Take the road B-22 to Barcelona (Ronda de Dalt) direction Barcelona/Tarragona/Lleida/Girona

Continue to C-32 during 24,9Km during 2,2Km

Drive direction Arenys de Munt, once you pass the highway bridge (you'll see it goes up the hill) follow on your left. Turn. Welcome! the Residence

*\*ATTENTION: if going to Arenys de Munt you see the Repsol gas station you missed the road!*

## Arriving from Girona Airport

Follow the Barcelona signs during

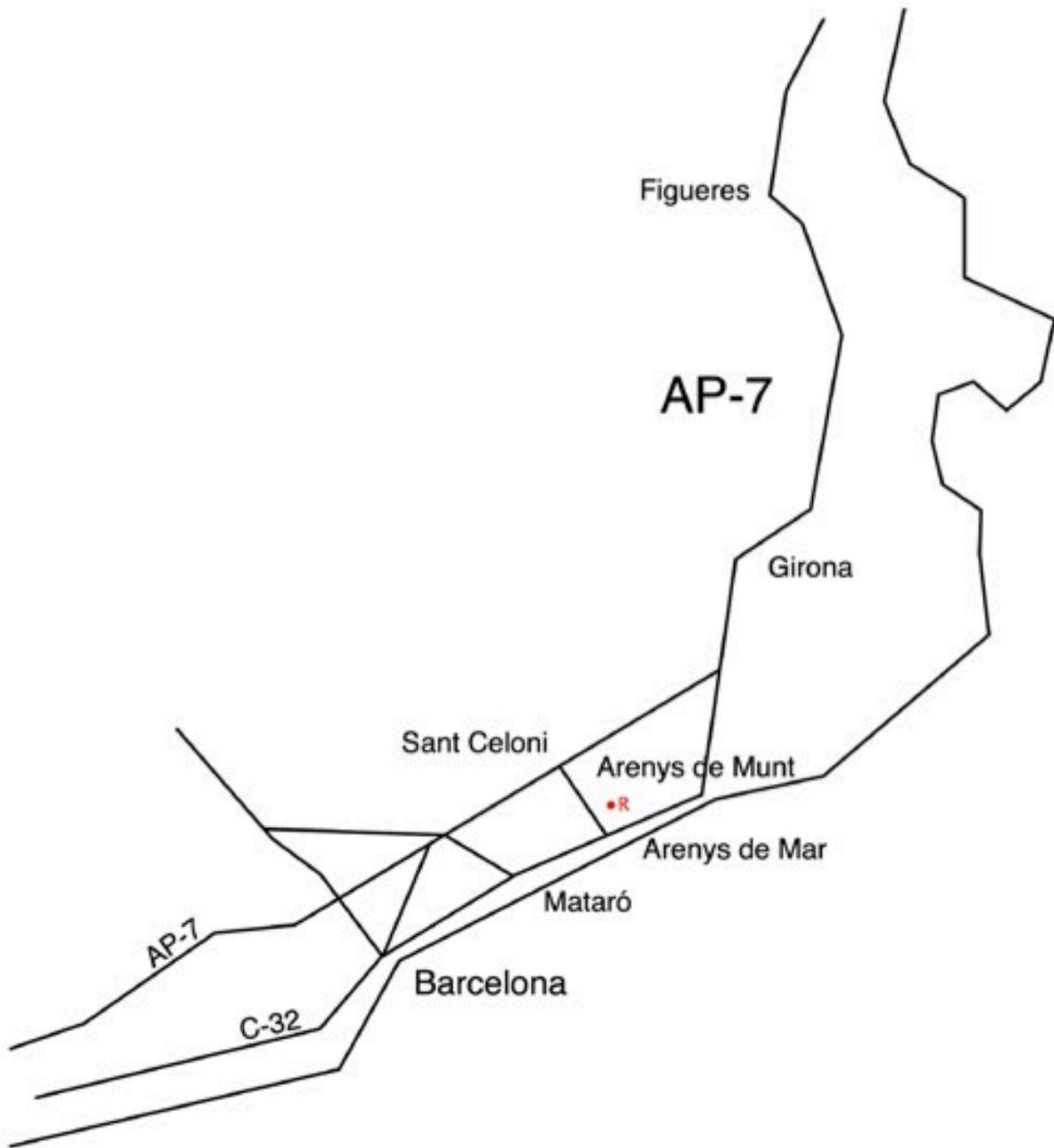
In the third round take the second exit to A2 direction Tordera/Barcelona during 2,9 km.

It will change to N-II follow the and follow the N-II route.

After 3,5Km aprox Take the C-32 to Barcelona (when is indicated).

Drive direction Arenys de Munt, see it goes up the hill) follow the House in your Left is Art Print Residence

Find US on Google Maps



*Once you arrive*

# Welcome

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## 3.1 Accommodation

Please remember your courtesy and consideration when sharing the apartment, which means you must clean up after yourself (including being good at doing your dishes, cleaning your hair from drains, wiping a table down or spills from the ground, cleaning the fridge, and throwing away old or unused foods, etc). You must leave your room and common spaces as clean as you found it.

- A. Accommodation will be under chronological criteria.
- B. No pets are allowed.
- C. Use of illegal drugs is prohibited inside the Property.
- D. **Environmental awareness**  
Please turn off lights if you are not using them, and use the heater or the air conditioned only as you need it. Please make sure to turn the heaters all the way down before you leave the house. Please, help us to keep the residency fee low by airing the houses EVERY DAY!

If you are leaving the house for a trip, make sure ALL windows are closed, as you don't know if the weather will change and bring a storm unexpectedly.

- E. **Cleaning and garbage** The artists are responsible to keep the kitchen and the other communal spaces properly clean. Once a week, the housecleaner will clean the rooms and the bathrooms.

There are recycling bins inside the kitchen for the garbage.

Please separate your recyclables into three different bins: one for plastic and metal (yellow), one for paper (blue) and one for the rest (brown). You can also separate glass on the green container.

Please empty your household bin regularly. You have containers at the end of the street.

- F. **Household supplies**

If you happen to break anything in the house, please inform someone from Art Print Residence so it can be replaced.

Art Print Residence will assist and provide some non-consumables like towels, dishwashing sponges and soap, sheets and blankets... The Artists are responsible for consumable items like toilet paper.

- G. **Smoking**

You are not allowed to smoke inside the apartments, no matter what time of year. You must smoke outside.

- H. **Internet**

There is free internet connection the residence.

- I. **Washing-Machine**

Next to the washing machine there's a list where you must write your name down every time you use it. At the end of your residency we will count it and charge you in relation to the use of it. Every wash has a cost of 3€ which includes: soap and softener.

- J. **Guests**

The facilities, services and tuition provided on the residence are for the exclusive use of our paying clients. It is not permitted to invite guests to use or share any of these facilities—even for a short time—without the express permission of Art Print Residence. Extra charges may be applied.

## 3.2

# Liabilities

- A. Neither Art Print Residence, or their assigns is liable to any injuries or health problems sustained by the student (accident/illness/death and any repatriation costs) during the stay.
- B. Neither Art Print Residence, or their assigns is liable for any and all stolen property at lodging place. Store your properties safely.
- C. By accepting these terms and conditions all clients of Art Print Residence's workshops state that they take full responsibility for their own personal actions, safety and risk during the workshop.
- D. Art Print Residence does not accept liability for any loss or additional expense caused by delay or interruption to travel services through weather conditions, civil disturbance, industrial action, strikes, wars, floods, sickness or force majeure. Such losses or additional expenses are the responsibility of the passenger. Force majeure represents unusual and unforeseeable circumstances such as war or the threat of war, riots, terrorist activity, civil strife, industrial disputes, natural or nuclear disaster, fire, flood or adverse weather conditions.
- E. Art Print Residence does not accept responsibility or liability for death, bodily injury or illness caused to the client or any other person included on the application form. Any claims shall be subject to Spanish law in respect of any question of liability or quantum.
- F. Your own insurance policy must cover every mentioned eventuality and you must show evidence of your insurance cover at the time of your arrival. APR will require:
  - Name of Insurance Company —Insurance Policy Number
  - Insurance Emergency or Hotline telephone number.
- G. In case you do not have an insurance that covers these eventualities, or any other, any cost product of them will be at your cost and expense.

# 3.3

## The workshop

### STUDIO SCHEDULE

The studio is accessible from 9 am til 5 pm.

Beyond workshop hours the outside working space will be available for the artists from 7:00 am. until 23:00 pm.

### WORKSPACE

- A. The studio is divided into severaling area, artist's workplace, with a large table, mechanical zone with a wide variety of saws, milling drills, and a set of electrical tools. Artists are able to work on metal materials (copper, iron, ...) as well as on plastic and wood.
- B. Economize your workspace to accommodate fellow students.
- C. Do not bring in smelly products into the studio. Vegetal solvent is the only one allowed for cleaning inside the workshop. Kerosene and Thinner are only allowed for cleaning outside the workshop in the specific area. Seriously no exception.
- D. **Smoking is forbidden** in the studio. We have an outdoor area where you can chill and smoke there.
- E. All mobile devices must be switched off or set in vibrating mode during classes for groups.
- F. **The residency assumes no legal responsibility for artists.** Art Print Residence does not insure artists or their artwork. Artists must claim through travel or other insurance they have prearranged.
- G. All artists are required to keep their work area clean. Please clean up your work area and properly dispose of your waste after class. **All common areas are to be kept clean**, organized and tidy. Each artist is responsible for cleaning his studio space.

## 3.4

# About your residency

### THE DAY YOU ARRIVAL

We understand that after the trip you can be tired and feel a bit confused, that's why it's usual to with the environment. Once you'll have your stuff settled in the room, we'll show you the workshop and the different areas where you will work. If you like, we can also show you the best places to buy food in town, and the best way to get there. **On Monday morning we go to the outdoor local market**, where you can buy fresh vegetables and local products, if you arrive some other day but you're interested in visiting it, just let us know and we'll go with you to the next one.

### DURING YOUR STAY

Jordi, will give you all the material and advices you'll need to get started. **Every artist has his own way and rhythm of working so from then on you'll be free to work when and where you want (of course, within the workshop schedule)**. Don't worry if you have any trouble on the execution, Jordi is going to be at the workshop so he can help you out whenever you need to.

**\* If you're planning on doing a course or two to learn a technique, it's important to talk to Jordi**, so you both can arrange the best dates to make them.

## **ART MATERIALS & SUPPLIES**

- A. We have a supply of paper in the studio that you can purchase, however, when you book your residency, please clarify your needs so we can make sure we have the paper type, size and quantity that you'll need. We carry the following papers BFK, Rives, Arches, Hahnemühle, Fabriano, etc.
- B. The same is applied to all plates. We purchase these before you arrive, so the more leadtime we have, the better prepared we can be. We can't give you a table price, because it fluctuates, that's why we provide the current pricing when you send the application.

## **IMAGE AND VIDEO CAPTURING**

All students are invited to capture image and video.

Art Print Residence will record instructor's demos and students' works for promotional purpose only (website, blog, facebook, etc.).

## **EXHIBITIONS WITH APR**

Art Print Residence is a process based residency, and strives to create an artistic community focused on process rather than production. It is through this out of context placement of your work that new perspectives, developments, and key strategies in your work may be formed, revisited, or completely turned upside down.

Art Print Residence typically does not curate or facilitate exhibitions. The artist is very welcome to initiate their own exhibitions in the area with Art Print Residence as a spaces or helping you to present your work in town.

The artist is at all times responsible for presenting their work: installing it, packing it down, and returning the space back to normal. Art Print Residence simply does not have the staff to operate an on-site gallery or install team.

## *Leaving Art Print Residence*

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### **The Studio**

Please make sure you clear all belongings from the space and returned all Art Print tools into the shelf / drawer. As you know, at the end of work, we keep clean the space by cleaning all the areas we've used - so is more comfort- able to work there next day. Even though you are leaving, keep in mind that some others are about to come. PLEASE make sure you leave all the space as clean as you found it at your arrival.

If you have any art materials you a suitable place in the communal supply space to leave them, so next

### **Apartment**

Make sure your room is cleaned out. Check there is no old perishables in the fridge (milk, yogurt, etc), throw out any food that is growing fungus, and ensure the kitchen is clean and tidy before you leave.

This is a team effort so make sure everyone works together to help keep your house tidy upon departure.

### **Sending Artworks home**

Art Print Residence does not acquire artworks, nor store them. You can arrange to send your art in Arenys de Mar. We can provide cylindrical tubes to send rolled up prints or papers.

If you wish to donate an artwork to Art Print Residence please inform the director at least one week before you leave. Thank you.

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**SEE YOU  
SOON!**